
USAREUR Bulletin

Number 12

HQ USAREUR/7A, Unit 29351, APO AE 09014

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This bulletin expires 1 year from date of publication.

MULTIFUNCTIONAL DEVICES VULNERABLE TO HACKERS

Multifunctional devices, such as Xerox digital copiers that also serve as fax machines and network printers, are vulnerable to hackers.

To help protect against hacker attacks, office copiers may be used as fax machines or as network printers, but will not be used as fax machines if they are also being used as network printers.

This guidance will be in effect until further guidance is provided by the Regional Computer Emergency Response Team, Europe. Personnel who need more information should contact their information assurance manager.

BOTTLED WATER AND WATER COOLERS

The widespread availability of commercially bottled water and water coolers (either for sale or rent) does not automatically mean that these commodities may be purchased at Government expense. In general, bottled water may be bought only at personal expense. International Merchant Purchase Authorization Card (IMPAC) holders will not use the IMPAC to procure bottled water or water coolers unless all of the following apply:

- A Government necessity for bottled drinking water exists.
- The public water supply is declared unsafe for human consumption or is unavailable.
- Water is considered medically unfit (unsafe) for human consumption if a competent medical or public-health authority has tested the water and determined without question that it is too bacterially contaminated or otherwise polluted to drink.
- A public water supply is considered unavailable if no supply exists or the connection to it is nonexistent, interrupted, or significantly unreliable.
- The activity has obtained a written, fact-specific legal opinion indicating that the purchase is not legally objectionable under the circumstances.

If a public water supply is available and medically fit for human consumption, appropriated funds (APFs) may be used to provide access to that water supply (for example, a drinking fountain) but may not be used to purchase bottled water or water coolers.

In the rare case where no public water supply is available and a Government necessity for drinking bottled water exists, APFs may be used to procure bottled water and water coolers. The purchasing activity must provide enough evidence to support why it is necessary for the Government to use APFs for bottled water and water coolers. The need for the purchase must be viewed from the Government standpoint, not from the standpoint of employee needs or preferences. This exception is restricted to emergency, temporary, or highly unusual operating circumstances.

Government-necessity factors to be considered when deciding whether or not to purchase bottled water and water coolers include the following:

- The reasonable availability of alternate water sources.
- The expected duration of any interruption to the public water supply.
- The duration for which the water will be provided.
- The cost of providing the water.
- The cost of providing access to the public water supply.
- Environmental factors bearing on the need for the water.
- The remoteness of the worksite.
- The importance of a particular mission.

Offices that want to have bottled water and water coolers should establish informal office funds to purchase these items. Employees may also bring bottled water to work.

Units that need more information should contact their local legal office or call the Contract Law Division, Office of the Judge Advocate, HQ USAREUR/7A, at 370-6569.

NEW ELECTRONIC REGULATIONS

The following USAREUR regulations have just been published and are available only in electronic format in the Electronic Library of USAREUR Publications and AE Forms at <http://www.aeaim.hqusareur.army.mil/library/home.htm>:

- USAREUR Regulation 55-20, Container Policy, 1 June 2001
- USAREUR Regulation 350-2, Project Partnership, 22 May 2001

➤USAREUR Regulation 550-33, Regulations on Personal Property, Local Currency, and Motor Vehicles for U.S. Personnel in the United Kingdom, 7 May 2001

NEW USAREUR COMMAND POLICY LETTERS

The following USAREUR command policy letters have been distributed as shown:

➤USAREUR Command Policy Letter 7, Company Commander's Training, AEAGC-TD (475-6730), 1 June 2001 (Distr: A)

➤USAREUR Command Policy Letter 23, Force Protection, AEAGC-O-FP (370-6168), 6 June 2001 (Distr: A)

Units included in the distribution should have received their copies. Proponent telephone numbers are listed after the office symbols. These policy letters are also available in the Electronic Library of USAREUR Publications and AE Forms at <http://www.aeaim.hqusareur.army.mil/library/home.htm>.

ARMY IDEAS FOR EXCELLENCE PROGRAM

The Army Ideas for Excellence Program (AIEP) provides an opportunity for personnel to contribute ideas to help the U.S. Government operate more efficiently and improve the quality of services provided. Soldiers, U.S. civilian and local national employees, and family members are eligible to participate in the AIEP.

Eligible ideas include those that suggest ways to—

- Accomplish a job better, faster, or less expensively.
- Improve or simplify a procedure, operation, method, layout, or organization.
- Increase productivity.
- Conserve material or property.
- Promote health or improve working conditions.
- Greatly reduce the likelihood of serious accidents.
- Improve morale with regard to personnel policy, practices, services, or facilities.

Each area support group (ASG) has an AIEP coordinator. Personnel may submit their ideas to their ASG AIEP coordinator using DA Form 1045 (Army Ideas for Excellence Program (AIEP) Proposal). Ideas may be submitted by e-mail.

The USAREUR AIEP Homepage at <http://www.odcsrm.hqusareur.army.mil/rmmp/aiep/aiephp.htm> lists e-mail addresses for AIEP coordinators and provides more information on submitting ideas.

The POC is Ms. McKellar, DSN 370-6279 or e-mail: mary-ann.mckellar@hq.hqusareur.army.mil.

WEEKLY UPDATE

To find out which USAREUR publications and AE forms have been published each week, personnel should check the Weekly Update section in the Electronic Library of USAREUR Publications and AE Forms at <http://www.aeaim.hqusareur.army.mil/library/home.htm>.

HOW TO USE THIS BULLETIN

HQ USAREUR/7A publishes the USAREUR Bulletin (UB) on the 1st and 15th of each month.

Only items sent by or through a HQ USAREUR/7A staff office will be accepted for publication in the UB. HQ USAREUR/7A staff offices may send items by fax (370-6568), mail (HQ USAREUR/7A, ATTN: AEAIM-P, Unit 29351, APO AE 09014), or e-mail (pubsmail@hq.hqusareur.army.mil).

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Personnel with questions or comments about this bulletin may contact the UB editor by telephone (370-6755) or e-mail (pubsmail@hq.hqusareur.army.mil).

For the Commander:

CHARLES C. CAMPBELL
Major General, GS
Chief of Staff

Official:



MARILYN A. QUAGLIOTTI
Brigadier General, GS
Deputy Chief of Staff,
Information Management

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